



CHAMINADE **COLLEGE PREPARATORY**

Frequently Asked Questions Regarding Our New Visitor Management System:

1. What is School Gate Guardian?

School Gate Guardian is a visitor registration system that will enhance our school security by retrieving data from a visitor's government-issued identification (ID). The information is then compared with information from the national registered sex offender database and a locally stored database created by the school.

2. What will happen when a visitor wishes to enter Chaminade College Preparatory's Chatsworth campus?

- The visitor will hand a government-issued ID to the security guard, who will scan the ID card through a card reader. The reader will gather necessary information to conduct a database search.
- The information will then be run through a registered sex offender database, and a school maintained database. If no matches are found, the Security Guard will print a visitor badge that includes the visitor's name, photo, reason for visit and location of visit. The badge is self-expiring, meaning that within 12 hours of printing, a red stop sign will bleed through to the front of the badge. This prevents the visitor from keeping their badge and attempting to use it for future visits. If the visitor appears as flagged in either database, a pop-up message will discreetly appear on the Guard's computer screen. Staff members have been trained in how to handle this situation.

3. Why has Chaminade decided to implement this type of system?

Student safety is of the utmost importance at Chaminade, and computerized visitor management systems are now recognized as a best practice for school security. The School Gate Guardian System can provide a consistent stream of information for screening visitors and keep track of who is on our campus. In the unlikely event an incident does occur, police and other authorities may be given access to these electronic visitor logs, which have a photograph of the visitor as well as a date and time stamp of their entry and exit.

4. What information is the School Gate Guardian retrieving from my photo ID?

The only information required to perform the proper searches are the first name, last name, date of birth and the photo of the visitor. Any other information on the ID is ignored by the system. None of this data will be shared with any other company or organization, other than law enforcement in the event of an incident.

5. Does every visitor that enters a facility go through the screening process?

The School is phasing in implementation of the system. At this time, parents who have a parking tag will not go through the screening process. This may be re-evaluated in the future. All other first-time visitors to our Chatsworth campus will be scanned by the School Gate Guardian System. The system does recognize and re-search the databases for return visitors.

6. Does Chaminade have the right to require visitors to produce a government-issued ID before entering school facilities?

Yes. We need to know who the visitors to our school are, the purpose of their visit, who they are here to see, and if they have the authority or the right to have access to our facilities and students. We can only do this by performing the appropriate checks.

7. If a positive match does occur indicating a visitor may be a registered sex offender or otherwise flagged, what procedures have the staff members been trained to do?

There are more than 700,000 registered sex offenders in this country. Thus, it is possible to get an incorrect match based upon similar names and birthdates. In the event a positive match occurs the School Gate Guardian software displays detailed information about the actual sex offender to help prevent a false match. The system does show a possible match in a subtle and silent fashion, so these instances can be handled as discreetly as possible to avoid any embarrassment to the individual. Our Security Guards have been trained to remain calm, ask the visitor to park outside our school gate, and seek immediate help from the school administration if needed.