

Guidance Information—Schedule Changes

The student schedules that will be posted on Net Classroom in July will reflect the course requests that were submitted electronically this past spring. Students were encouraged to consider their requests carefully because our Master Schedule was built around those requests. However, we know that situations change and some of our students will need or want to make changes to their courses for the 2008-2009 school year. Students who intend to request schedule changes should not write their names in textbooks so they can be returned to Varsity Books if no longer needed.

There is no guarantee that all student requests can be accommodated because some classes may be full or be in conflict with courses the students is already taking. **No schedule changes will be made for teacher preference!**

Schedule changes will take place the four days prior to school beginning and will continue through the first six day rotation (ending on 9/4), and priority for making changes will be given to upper classmen. Students will be meeting with their assigned counselors and may only come in on the schedule shown below. The College Counselors will be available to meet with *seniors* from 1:00-4:00 PM on August 21st and any day after that. Juniors will be able to meet with their counselors for schedule changes beginning on August 22nd; Sophomores may come in beginning August 25th, and Freshmen may come in on August 26th.

Students who want to make schedule changes will be given a number for their counselor on a first-come, first-serve basis, and 18 numbers will be given out for each morning and afternoon; however, ALL numbers will be given out at the times shown below. Please DO NOT CALL the Guidance Office to request an appointment; the numbers (appointments) will be distributed at a table in front of the administration building as follows:

Thursday, 8/21	SENIORS only	12:45 PM
Friday, 8/22	JUNIORS & seniors	7:45 AM
Monday, 8/25	SOPHOMORES, Juniors, Seniors	7:45 AM
Tuesday, 8/26	FRESHMEN & all classes	7:45 AM

Students who are not able to meet with their guidance counselor according to this schedule may still request change appointments once school begins. Same day appointments will be given out before 8:00 AM starting 8/27. Please stop by before going to class to pick up an appointment slip.

IMPORTANT: Parents of students in all grade levels need to be kept informed of guidance related issues whether your child is beginning the college application process or simply beginning high school. I would like to invite *all parents* to join my parent email groups and receive periodic "Guidance News" emails from me pertinent to the child's grade level. If you are not already receiving my emails, send your request to kvalentine@chaminade.org and include your child's graduation class (2009-2012).